

# Florida American Rescue Plan Cultural Grants Program



## Guidelines



The Florida Department of State Division of Arts & Culture, with support from the National Endowment for the Arts through the American Rescue Plan (ARP) Act, has developed a process to help secure jobs and keep the doors open at the hundreds of arts and culture organizations in Florida that add value to the state's economy and bolster the creative life of our communities. The American Rescue Plan Act recognizes that the nonprofit arts industry is an important sector of America's economy. The National Endowment for the Arts has awarded funds to the Florida Division of Arts & Culture (the State Arts Agency) to support nonprofit arts and cultural organizations and artists to help these entities and their employees endure the economic hardships caused by the extended disruption of their operations due to the spread of COVID-19.

As part of this important investment, the Arts Endowment has designed a plan to expedite the distribution of critical funds to the national, regional, state, and local levels to help retain as many jobs as possible, as quickly as possible. These funds are intended to help save jobs in the arts sector and keep the doors open at the thousands of organizations that add value to America's economy and the creative life of our communities.

The Florida ARP Cultural Grants program will be carried out through one-time grants to eligible nonprofit organizations and artists. All applicants must be exclusively organizations or individual artists recommended for Fiscal Year 2021-2022 General Program Support or Specific Cultural Project grants from the Florida Division of Arts & Culture that are NOT public entities or multipurpose public or private nonprofit organizations, including support organizations for these entities (see "Applicant Eligibility" for more information). Applicants must also have reported a prior year operating budget of \$900,000 or less on their 2021-2022 GPS/SCP grant application.

### **Support is limited to any or all of the following:**

- Salary support, full or partial, for one or more staff positions.
- Fees/stipends for contractual personnel to support the services they provide for specific activities. Jobs or positions supported through Florida ARP grants may be existing or new.
- Facilities costs such as rent and utilities, e.g., electric, phone, gas bills. Not to include upgrades to HVAC/ventilation systems. Note: Costs related to home offices are unallowable.
- Costs associated with health and safety supplies for staff and/or visitors/audiences (e.g., personal protective equipment, cleaning supplies, hand sanitizer, etc.).
- Costs associated with marketing or promotion.

No match is required. Grantees will be required to report on funding received through the Florida ARP program (see "Administrative Requirements" for more information).

## **Applicant Eligibility**

- Must be an active Florida nonprofit, tax-exempt 501(c)(3) engaging in an arts and cultural project or whose mission directly supports arts and cultural programming OR an individual professional artist engaging in an arts and cultural project.
- Must be recommended for an award in the General Program Support or Specific Cultural Projects for the 2021-2022 Fiscal Year.
- Must have reported a prior year operating budget of \$900,000 or less on their 2021-2022 GPS/SCP grant application
- Must be in good standing with the Division

## **Organizations NOT eligible to apply to this program include:**

- For-profit organizations
- K-12 schools
- Public or private colleges/community colleges/universities
- Cities, counties and municipalities
- Organizations reporting a prior year operating budget of \$900,001 or more on their 2021-2022 GPS/SCP application
- Auxiliary support organizations (i.e. Friends of XYZ)

## **Match Requirements**

There is NO match requirement for this initiative. Florida ARP funds may not be used as match for any state or federal awards.

## **Crediting Requirement**

Grantees must clearly acknowledge support from the National Endowment for the Arts and the Florida Division of Arts & Culture in their programs and related promotional material including publications and websites.

## **Administrative and Reporting Requirements**

Grantees may be required to maintain personnel activity (timesheet) reports for any employee whose salary is charged, in whole or in part, to the award as well as separate accounting documentation on how the funds were used. There can be no commingling of funds and grantees are required to maintain records that easily account for these separate costs. Reporting requirements will include a final report. Grant recipients should save all applicable documentation of expenses for the final report.

## **Funding Determination**

Funds will be distributed among eligible applicants utilizing the following formula. The formula considers the applicants' panel scores at their GPS or SCP panel for the 2021-2022 fiscal year.

The formula:

Step 1: Initial award amounts will be determined by a score-based formula that proportionally distributes the appropriation.

$$\text{Award} = (\text{Score} \div \text{Sum of All Scores}) \times \text{Total of Funds to Distribute}$$

Step 2: If the initial award amount from step 1 is \$999 or less, the request amount will be increased to \$1000 and removed from next calculation. The total amount of all \$1,000 awards will be subtracted from the original appropriation and the score-based formula will be re-run. Step 2 will be repeated if necessary, until all grant awards equal \$1,000 or greater.