

**Florida Historical Commission
Tallahassee, Florida
March 22, 2012**

Meeting Minutes

Commission Members Present in Meeting: Ms. Marion Almy, Presiding Officer; Major Graham Fountain, Ms. Lucille Rights, Ms. Melissa Schechter, Ms. Nancy Maddox, Dr. Adam Hirsch

Commission Members Present via Teleconference: Dr. William Lees, Ms. Mimi Hardman, Mr. Rick Gonzalez

Commission Members Not Able to Participate: Ms. Ellen Ugucconi

Division of Historical Resources Staff Present: Mr. Robert F. Bendus, State Historic Preservation Officer; Mr. Phillip Wisley, Supervisor of Architectural Preservation Services; Dr. Barbara E. Mattick, Head of Survey and Registration Section; Ms. Alissa Slade, Chief of the Bureau of Historic Preservation; Ms. Crista Hosmer, Historic Preservation Grants Program; Ms. Angela Tomlinson, Program Administrator; Mr. Rob Blount, Director, Mission San Luis; Dr. Mary Glowacki, Chief of the Bureau of Archaeological Research; Ms. Celeste Ivory, Division Operations Administrator; Ms. Karin Stanford, Museum Program Supervisor; Dr. Bonnie McEwan, Mission San Luis Senior Management Analyst II; Ms. Rachel Porter, Special Programs Coordinator; Mr. Pierce Schuessler, Legislative Affairs Coordinator; Ms. Kerri Post, Director of Marketing; Ms. JuDee Dawkins, Deputy Secretary for the Office of Cultural, Historical and Information Programs; Mr. Ken Detzner, Florida Secretary of State

Members of the Public:

Present: Dr. Jim Dunbar, PAST member; Mr. Lonnie Mann, PAST member; Ms. Ann Spann, Director, Baker Block Museum; Ms. Linda Parker, Local History, Crestview, FL; Mr. Richard Almy; Present via teleconference: Dr. Ryan Wheeler

I. Call to Order

Meeting was called to order by Chairman Almy at 9:10 a.m.

I. Introduction of Commission, Staff & Guests

II. Adoption of Agenda

Chairman Almy called for a motion to adopt the agenda. Commissioner Fountain so moved. Motion was seconded and approved unanimously.

III. Approval of Minutes from November 16, 2011

Chairman Almy called for a motion to adopt the minutes as emailed. Commissioner

Rights so moved. Motion was seconded and approved unanimously.

V. Chairman's Comments

Chairman Almy thanked the Division for hosting the Commission at Mission San Luis.

VI. Director's Division Update

Director Robert F. Bendus addressed the Commission and gave a brief overview of the division's efforts to accomplish the statutory mandate to preserve, protect and promote historical resources in the state. Director Bendus informed the Commission of the strategic plan in development to accomplish these goals, including completion of the statewide comprehensive plan for the preservation of historical resources that will be submitted to the National Park Service. Director Bendus also discussed the strengths and challenges the division is facing, and updated the Commission on the recent legislative session and the division's budget.

Chairman Almy inquired whether quarterly updates on the division's activities be shared with organizations including Florida Trust for Historic Preservation, Florida Historical Society, Florida Historical Commission, and the Florida Anthropological Society. Director Bendus stated the need of the division to make better use of social networking, and continue outreach electronically to promote the division's programs in conjunction with the division's website.

Commissioner Almy opened discussion for commissioners to communicate regional preservation issues that should be brought to the attention of the Division Director. Commissioner Lees requested an update on the division's archaeological collections. Director Bendus discussed the department's need for the move of Collections out of the Northwood Facility to Mission San Luis, a state-owned facility and National Historic Landmark site, by July 15, 2012.

Commissioner Almy called for a motion to encourage the Director and State Archaeologist to prepare a letter for the Florida Historical Commission and the Florida Anthropological Society about the Collections move strategy, schedule, and the division's position on loans. Commissioner Lees made a motion to request a letter on Collections from the Division. The motion was seconded and approved unanimously.

Director Bendus stated the letter would be sent within the next two weeks, and welcomed the commission's advice and recommendations as the division moves forward in updating the Collection's policy.

Commissioner Schechter inquired what type of outreach the state is working on or involved in for reaching out to South Florida to bring in the mass population of the state. Director Bendus stated the division needs to do a better job of outreach and promoting preservation statewide, and that focus is being put into expanding the division's Main

Street and Certified Local Government (CLG) Programs. Commissioner Maddox reported on efforts between Volusia County and the CLG Program to record historic cemeteries county-wide. Commissioner Rights discussed the success of the Main Street Program in Fort Pierce. Commissioner Hardman reported that the Main Street Program in Lake Wales is not doing well due to lack of funds, and mentioned her work with the CLG program. Director Bendus stated the division determined that CLG grants do not need to be matched, and that the next grant cycle will not require a match.

VII. Business Items

A. Schedule Items

Commissioners requested that a calendar be emailed to the Commission for scheduling of the summer meeting.

VIII. Committee Reports

A. Bureau of Historic Preservation Update

Ms. Alissa Slade provided the Bureau of Historic Preservation update. Ms. Slade advised the Commission on: new staff members, electronic outreach and social media efforts, efforts to update the grants mailing list, publications distribution, the Folklife Program brochure and upcoming reissue of Drop on Down, NEA grant Folklife apprenticeships, continuation of the Folklife Inland Panhandle Survey, information on the upcoming 2012 Folk Festival, donation of a life-sized sculpture by folk artist O.L. Samuels on display in the division's lobby, approval of eight new historical markers by the Florida Historical Marker Council, expansion of the Certified Local Government program, upcoming staff presentations at the annual Florida Trust Conference, funding for the Main Street program, review of workflow and processing of electronic submissions to the Compliance Review Section, resources recorded with the Florida Master Site File now numbering 187, 581, Rehabilitation Tax Credits Program reviews, upcoming move of the Division of Cultural Affairs to the historic Brokaw-McDougall House, French Heritage and Florida Historic Golf Trails, and the retirement of Sharyn Heiland from the grants program.

A. National Register Review Board Update

Dr. Barbara Mattick stated the division is nearing completion of edits to the draft of the statewide Comprehensive Plan. Dr. Mattick updated the Commission on the National Register nominations that were reviewed the previous day.

Chairman Almy welcomed Secretary Ken Detzner and Deputy Secretary JuDee Dawkins to the meeting. Secretary Detzner thanked the Commission and offered his service as an ambassador to promote history and accomplish preservation efforts. Secretary Detzner also stated he will be working with the Governor's Office to resolve reappointment issues for the Commission.

B. Bureau of Archaeological Research Update

Dr. Mary Glowacki provided the Bureau of Archaeological Research update. Dr. Glowacki advised the Commission on: the Underwater Archaeology program's progress on the Panhandle Shipwreck Trail's video footage and website, staff participation with the Department of Environmental Protection (DEP) in cultural resource issues involving diving at Wakulla Springs, 1A-31 Exploration and Recovery permits, the U.S.S. *Narcissus* Underwater Archaeological Preserve nomination, publications, outreach, continuing efforts to search for the French ship of Jean Ribault, unmarked human remains cases, new NAGPRA regulations, 1A-32 permitting process, archaeological testing at The Grove, DeSoto Winter Encampment site promotion, new educational outreach developed for Archaeological Resource Management (ARM) training program, Public Land Archaeology (PLA) land management review process and field reviews, curation and management of collections, planning and moving of the state's archaeological collections, plans for updating the Collections policy, staff implementation of new technology and methodologies in the Conservation Laboratory, Florida Archaeology Month (FAM) activities, move of the Lake Munson dugout canoe to the lobby of the R.A. Gray Building, the Maple Leaf Civil War steamship lobby exhibit, FAM daily e-blasts, and the Florida Anthropological Society Annual Meeting in May to be held at Mission San Luis.

1. Mission San Luis

Mr. Rob Blount updated the Commission on Mission San Luis. Mr. Blount extended a welcome from the Friends of Mission San Luis, Inc. (FOMSL), a citizen-support organization that raises money to assist programs at the Mission. He discussed the interpretive program, summer camps, revenue, education, events, grants, the First Christmas Celebration in North America, and tours.

IX. Grants Report

Mr. Phillip Wisley updated the Commission on the Historic Preservation Grants program. The requests for rollover are due to the rescheduling of grant cycles as requested by the legislature, so the recommended lists can be included with the Legislative Budget Requests (LBR) for the department and assist throughout the appropriation process.

A. 2013 Small-Matching Grants Applications Rollover

Mr. Wisley requested the Commission's consent on the rollover of the 2012-2013 small-matching grants, including unfunded grants listed as #31- 62 on the list provided.

Commissioner Fountain made a motion to approve the rollover list. Motion was seconded and passed unanimously.

B. 2013 Special Category Grants Application Rollover

Mr. Wisley requested the Commission's consent on the rollover of the 2013 Special Category list, which includes 31 projects.

Commissioner Maddox made a motion to approve the rollover list. Motion was seconded and passed unanimously.

Discussion ensued. Mr. Wisley stated the new Special Category Grant solicitation will begin in November 2012 with ranking in March 2013, the Small-Matching Grant solicitation will begin in April 2013 with ranking in August 2013; this will prepare these lists for the LBR's of the 2014/15 fiscal year.

Mr. Wisley requested assistance from the Commission in the form of one or two subcommittees to assist in reviewing CLG Grant applications for 2 review sessions.

Commissioner Almy made a motion to assist the Grants Program with subcommittees for upcoming review sessions. Motion was seconded and passed unanimously.

X. Viva Florida 500 Update

Ms. Rachel Porter updated the Commission on Viva Florida 500 activities. Ms. Porter reported that there are currently over 580 people that have regular communication with the initiative, and there are 100 projects planned to take place across the state. Ms. Porter discussed: upcoming meetings, teleconferences, activities, Expedition Florida 500 project, outreach, commemorative efforts in Jacksonville and St. Augustine, pursuit of a minted coin, projects the Educate Subcommittee are developing, meetings involving the Daytona 500 at the International Speedway, grant opportunities, and future events. Ms. Porter introduced Ms. Kerri Post, Department of State Director of Marketing. Ms. Post provided data on cultural heritage tourism, specifically history-based activities and experiences, as economic growth opportunities. Ms. Post mentioned agency partnerships, and potential of a Viva Florida 500 scratch-off game created by the Florida Lottery.

XI. Other Business

Commissioner Fountain requested an update on the feedback that has come in as a result of Winn-Dixie's unsweet tea which features a photo of The Grove on the label. Director Bendus stated the Division has not received a lot of feedback on the product. Commissioner Fountain suggested the Commission create a subcommittee to select and present an annual MVP award to a legislator that assists the Commission in historic preservation efforts. Commissioner Almy appointed Commissioner Fountain as the Chair of the subcommittee.

Commissioner Fountain made a motion to form a subcommittee to create an annual recognition award to be presented to a MVP legislator that has supported historic preservation. The motion was seconded and passed unanimously.

Deputy Secretary Dawkins discussed state travel policies, including mission critical

travel.

XII. Public Comment

Commissioner Almy opened the floor to public comment.

Ms. Leslee Keys stated the federal government opened a 15-day window on March 15, 2012 to allow comments to include new properties to go onto the UNESCO World Heritage Watch List, during this time nominations were submitted for the Castillo de San Marcos and Fort Matanzas National Monuments for World Heritage listing. Ms. Keys discussed reality television shows based on archaeology, discussions on ethics in archaeology, and the first ordinance on archaeology in the United State in St. Augustine. Ms. Keys also discussed an upcoming Viva Florida 500 conference to be held at Flagler College and the Annual Florida Trust for Historic Preservation in Gainesville.

Dr. Ryan Wheeler expressed his concern for the plan to move the state archaeological collections that DHR is responsible for. Dr. Wheeler agreed the following are good ideas, as mentioned by Director Bendus: an online collections database, updated collections policy, more active loans, a joint facility with other facilities, and increased access to the Collection. Dr. Wheeler suggests that the outdated collections policy rule be updated before making decisions involving permanent loans or deaccessioning. Dr. Wheeler also expressed concerns that the Department has failed to share information about their plan, suggested that the Department look to the federal curation standards that are promulgated by the National Park Service in 36CFR79, urged the Commission to tour the facilities at Northwood Centre and Mission San Luis and look into the issue.

Dr. Jim Dunbar stated he is aware that staff at the Bureau of Archaeological Research are stretched thin, and expressed support for moving the collection over losing positions, if it comes down to it in this tight budgetary time.

XIII. Adjourn

Chairman Almy called for a motion to adjourn. Commissioner Rights so moved. The motion was seconded by Commissioner Fountain and it was passed unanimously.

Meeting adjourned at 1:06 p.m.



Presiding Officer



Director, Division of Historical Resources & State
Historical Preservation Officer

Approved: 7.24.2012